**Registration for staff accommodation/apartments**

**TO BE FILLED IN WITH THE COMPUTER.**

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| --- | --- | --- |
|  | **1. Person** | **2. Person** (additionally for double rooms) |
|  |  |  |
| Last name |  |  |
| First name |  |  |
| Date of birth |  |  |
| Nationality |  |  |
| Marital status |  |  |
| Current address (Street/No; ZIP/City/Country) |  |  |
| Phone home |  |  |
| Phone work |  |  |
| Mobile |  |  |
| Email |  |  |
| Profession |  |  |
| Arrival date |  |  |
| Duration of stay |  |  |
| Closing date |  |  |
| Place of work at Bern University Hospital |  |  |
| Internal phone number |  |  |
| Starting date of work |  |  |

**Necessary documents: Copy of identity card or passport**

**Conformation of liability insurance**

**Copy of work agreement/confirmation**

**We try to allocate you the desired room/apartment, but we cannot guarantee it.**

**Subtenants and guests are not allowed.**

**Further information can be found here:** **http://www.inselgruppe.ch/de/jobs-und-karriere/arbeiten-in-der-insel-gruppe/personalzimmer-wohnungen/**

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| **OFFICE HOURS: Monday to Friday from 7.00 am to 11.30 am and from 1.00 pm to 4.00 pm.**  **Check-In is in the morning and Check-Out in the afternoon.**  **Check-In/Out is NOT POSSIBLE on Saturdays, Sundays and public holidays!** |

**Please tick the offer desired:**

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| **STAFF accommodations (the staff accommodations are for Insel Gruppe staff only)** | | | |
| **Important:** | | - The rent includes ancillary expenses.  - Reservations will be confirmed.  - Terminating the contract: one month in advance, exempt contracts with a defined rental period.  - Internet: available in all accommodations. - Subtenants and guests are not allowed! | |
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|  |  | | **Price per month** |
|  | **Furnished single room PH 3 (bookable until 30.06.2022)**  with washbasin and fridge; internet shower/toilet and a common kitchen on the floor  **Furnished single room PH 7**  with washbasin and fridge; internet shower/toilet and a common kitchen on the floor  **Furnished single room PH 9**  without washbasin, with fridge; internet;  shower/toilet and a common kitchen on the floor  **Furnished double room PH 9**  without washbasin, with fridge; internet;  shower/toilet and a common kitchen on the floor | | CHF 450.00  CHF 650.00  CHF 600.00  CHF 870.00 |
|  | **Furnished single room PH 8**  with shower/toilet and fridge; internet;  a common kitchen on ground floor | | CHF 750.00 |
|  | **Furnished double room PH 8**  with kitchen/shower/toilet; internet | | CHF 960.00 |
|  |  | |  |
| **ONE-ROOM Apartments** | | | |
| **important:** | | - The rent does not include ancillary expenses.  - The rental period is at least six months.  - Terminating the contract: three months in advance at the end of every month, exempt December.  - Internet and telephone access must be individually organized, junction box is available. | |
|  |  | |  |
|  |  | | **Price per month** |
|  | **Furnished one-room apartment**  Freiburgstrasse 63, 3008 Bern  Murtenstrasse 40, 3008 Bern | | From CHF 700.00  **Plus CHF 180.00 ancillary expenses** |

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| If, because of our written quotation, which was adopted by you, a rent contract/confirmation letter will be issued (email/fax are accepted), you are liable to pay the following fee in case of not signing the rent contract: | |
| **CHF 100**  **CHF 200**  **CHF 300** | **up to 30 days ago from the beginning of rental**  **30 to 7 Tage ago from the beginning of rental**  **7 to 1 Tag ago from the beginning of rental** |

Place, Date:       Place, Date:

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_